

Harumudhaa Loan (Existing Business)

Required Documents:

1. Identification and Business Registration Documents

- a. ID Card Copy of loan applicant / shareholders and directors of the company or partnership
- b. Information Form of the applicant/business, shareholders, and partners
- c. Board Resolution for companies/partnerships stating the authorized signatory on behalf of the business (draft format available on our website)
- d. Copy of Business Registration
- e. Copy of Memorandum of Association and Articles of Association (for existing companies)
- f. Relevant Permits for operation of the business

2. Tax Related Documents

GST/TGST and BPT return statement with vouchers of the business for the past one year or for the duration of business operations if the business has been in operation for less than one year

3. Income Verification Documents

- a. Financial Statements for the past 2 years (businesses with revenue above 10 million or if loan amount exceeds 2 million, audited financials by an approved auditor from the Institute of Chartered Accountants of the Maldives will be required)
- b. Management Accounts for the current year
- c. Bank Account Statement for the past 6 months
- d. Fish Landing Report for the past 12 months (if an existing fishing vessel)

4. Project Related Documents

- a. Business Plan (draft format available on our website)
- b. Financial Forecast (including basis/assumptions) for the proposed loan tenor (draft format available on our website)
- c. Project Breakdown or BOQ (equity investment and loan investment separately)

- d. Layout of worksite/factory or vessel
- e. Proof of Equity Investment with the relevant paid bills and invoices
- f. Quotations for purchases to be made from the loan facility (if the purchases are made from abroad, the quotation price should be inclusive all of expenses for import)
- g. Copy of the Rental Agreement if the business is to be carried out on a leased property (applicable for fish processing units/factories, ice plants etc. and if the property is already leased)

Work Schedule and Disbursement Schedule

5. Collateral Documents

- a. ID Card Copy of mortgagor(s)
- b. No Objection Letter from the mortgagor(s) if the mortgagor is different from the loan applicant)
- c. Registry Copy of the collateral (include all pages)